

Kaleidoscope Board Meeting

Teleconference

July 25, 2024

6:33-7:25 p.m.

Kaleidoscope Mission

Kaleidoscope provides holistic support and Engaging learning experiences to families Through classes and community events.

Kaleidoscope Values

- * We are inclusive
- * We operate in a collegial spirit
- * We strive to embrace many educational philosophies

Board Meeting Called to order at 6:33 p.m.

Board Members Present: Christy Wilson, Tim Reitz, Erin Barnett, Chris Amidon, Sheri Werner, Renata Sommerville

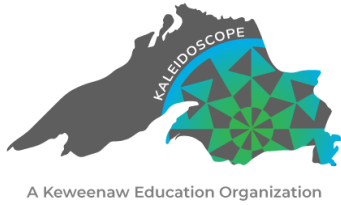
Board Members Not Present: Vicky Walters

Staff Present: Michelle Nielson

Staff Not Present: None

Agenda

1. **March 2024 Board Mtg Minutes** approved unanimously.
2. Last meeting Action Items
 - A. **Kaleidoscope Bylaws- Updates 2024** - Staff have reviewed and edited. Changes must be dated and signed by Board to take effect. Set as Action Item for August.
 - B. Administrative Leave Policy - Part-time administrative staff will not accrue sick leave. Chris suggested this be put in writing. Set as Action Item for August meeting.
3. **July 2024 Executive Director's Report**
OLD/ONGOING BUSINESS



Kaleidoscope Board Meeting

Teleconference

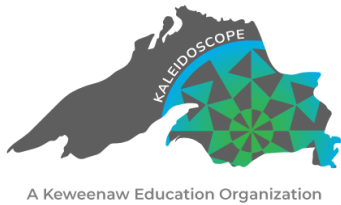
July 25, 2024

6:33-7:25 p.m.

- A. Classes/Clubs and Events - The two scheduled art classes at Hancock location have been combined into one. All other programming running as planned.
- B. Drama Camp
 - i. There were 44 participants.
 - ii. Michelle will write up profit/loss/break even statement when invoice from Calumet Theatre is received.
 - iii. Recommended by Chris that this be standard for major events in the future.
- C. Website - Board meetings have been updated. Future meeting dates will be provided to Erin L. by Michelle to keep the calendar current.

NEW BUSINESS

- A. Budget: Michelle to email approximate expenses to Board by Monday to determine amount to borrow from Range Bank.- Range Bank will require signatures from Board and Director via email; funds will drop that day. - Budget proposal for next fiscal year to be discussed at the August meeting.
- B. Grants and Funding Opportunities
 - Submitted/Approved/Denied: Copper Shores Community Health Foundation Mental Health Grant in partnership with United Mental Health and Wellness was approved for \$4000, check received. - Spectrum Digital Education Grant award to be announced in August.
- C. Grants and Funding Opportunities - In Progress or Being Planned: Michigan Arts & Culture Council application is due Monday, July 22, 2024.
- D. Partnerships: MTU Department of Chemical Engineering - possibility of STEM classes and science camp. Michigan



Kaleidoscope Board Meeting

Teleconference

July 25, 2024

6:33-7:25 p.m.

After School Partnership - Michelle has joined their Partnership Council.

4. Open Board Positions

- a. Instructor position- Christy Wilson stated that Amanda Knapp said she was interested- Michelle spoke with Amanda and she reported that she cannot commit the time to join the board for the upcoming term- Christy and Michelle will continue to reach out to staff to fill this position.
- b. Administrative staff position- Sheri Werner has agreed to fill this position. *Motion to approve adding Sheri Werner to join the Board for a two year term. Seconded by Christy Wilson. Approved unanimously.*

5. Treasurer's Report

- a. Add Mallory White, Hancock Coordinator, to Range Bank account and acquire purchase card in her name.
Motion by Chris Amidon. Second by Christy Wilson. Approved unanimously.

6. Secretary's Report

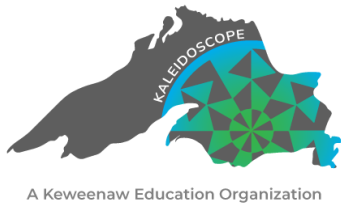
- a. Copies of by-laws to be added to safe after they have been signed and dated.

7. Board Meeting Information on Website Calendar

- a. July and August dates have been added. Future dates will be provided to Erin L. by Michelle so they can be added to the website calendar.

8. Board Officer Positions

- a. The President position remains open. Tim Reitz will take over this position. Chris Amidon will preside over the August meeting.



Kaleidoscope Board Meeting

Teleconference

July 25, 2024

6:33-7:25 p.m.

- b. Tim Reitz will step down as Secretary. Sheri Werner expressed interest in the Secretary position. Follow up at the August meeting.
 - c. Officer positions are three year rotating positions.
9. Incentivizing Board Members - Tabled for discussion at August meeting.
10. Kaleidoscope "Membership" - Tabled for discussion at August meeting.
11. Next Board meeting is set for August 15, 2024.