



Kaleidoscope Board Meeting

Teleconference
6:35-7:25 p.m.

Kaleidoscope Mission

Kaleidoscope provides holistic support and
Engaging learning experiences to families
Through classes and community events.

Kaleidoscope Values

- * We are inclusive
- * We operate in a collegial spirit
- * We strive to embrace many
educational philosophies

Board Meeting Called to order at 6:35 p.m.

Board Members Present: Christy Wilson, Victoria Walters, Renata Sommerville, Chris Amidon, Tim Reitz

Board Members Not Present: Erin Barnett

Staff Present: Michelle Nielson

Staff Not Present: None

Agenda

1. Approve Sept 2023- Board Mtg Minutes

Motion: Victoria Walters

Second: Christy Wilson

5 ayes; Chris Amidon, Tim Reitz, Victoria Walters, Christy Wilson, Renata Sommerville

0 nays

2. Last-Meeting Action Item Review

- a. Secretary to confirm Board Meeting dates are included in newsletters and publicly posted. No action has been taken yet. Tim will work on it and will be discussed again at the next meeting.
- b. Erin Barnett not present, amendment to bylaws postponed until next meeting
- c. Michelle found that per State of Michigan requirements for non-profit Board vacancies, Board composition requires at least three Directors. Also, the annual LARA report filed in September requires the President,



Treasurer, and Secretary to be listed along with all Board Members. A President must be chosen by September.

- d. Tim will have a draft of updated bylaws ready for the next meeting.
 - e. Shannon Hilaire updated the Board contact sheet and emailed to the Admin account so changes can easily be made. (COMPLETE)
 - f. Chris Amidon will stay on the Board President email account to monitor and maintain it until a new Board President is in place.
 - g. Michelle verified fireproof safe in L'Anse is in place. Hancock has a fireproof lockbox and can acquire a safe if needed. Tim will gather copies of by-laws, meeting minutes, agendas, founding documents, and contact sheet for members.
3. **November 2023 Executive Director's Report** (Michelle)
 4. Committees: LTPN (on hiatus)
 5. Treasurer's Report (Chris)
Michelle Nielson addressed the gap in funding in her report.
 6. Secretary Update (Tim)
Tim Reitz will work on getting documents together and into safe in December.
 7. Yearly Director Evaluation (Tim)
Tim Reitz volunteered to fill this position until a decision is made regarding the vacancy.
 8. Admin Leave Policy
There is no policy in place. Michelle Nielson will address.
 9. Update on By-laws and review comments
Chris Amidon will work on this and present at the next meeting.



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10. Board Officer Terms

Tabled until next meeting when Erin Barnett can report.

11. Board President

Seeking a volunteer to fill this position.

12. Next Meeting: Victoria Walters volunteered to lead the January meeting.

Motion to adjourn.

Motion: Christy Wilson

Second: Renata Sommerville.

5 ayes: Chris Amidon, Tim Reitz, Victoria Walters, Christy Wilson, Renata Sommerville

0 nays